

## **Internet Acceptable Use Policy for ASPIRE High Alternative School**

ASPIRE High strongly believes in the educational value of such electronic services and recognizes the potential of such to support our curriculum and student learning in our district. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication consistent with the goals and policies of ASPIRE High. ASPIRE High will make every effort to protect its users from any misuses or abuses as a result of their experiences with an information service. All users must be continuously on guard to avoid inappropriate and illegal interaction with such an information service.

Please read this document carefully. When signed by you and, if appropriate, your guardian/parent, it becomes a legally binding contract. We must have your signature and that of your guardian/parent and a sponsoring teacher (if you are under 18) before we can provide you with an access account.

Listed below are the provisions of this contract. If any user violates these provisions, access to the information service may be denied and you may be subject to disciplinary action.

### **Terms and Conditions of This Contract**

#### *1. Personal Responsibility.*

INTERNET users will accept personal responsibility for reporting any misuse of the network to the system administrator. Misuse can come in many forms, but it is commonly viewed as any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described below. All the rules of conduct described in the Board Policies of ASPIRE High will apply when you are on the network.

#### *2. Acceptable Use.*

The use of assigned accounts on the INTERNET must be in support of education and research and with the educational goals and objectives of ASPIRE High. INTERNET users are personally responsible for this provision at all times when using the electronic information service.

- a. Use of other organization's networks or computing resources must comply with rules appropriate to that network.
- b. Transmission of any material in violation of any United States or other state organizations is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secret.
- c. Use of commercial activities by for-profit institutions is not acceptable.
- d. Use of product advertisement or political lobbying is also prohibited.
- e. Use of the network for financial gain or for any commercial or illegal activity is also prohibited.
- f. Users must be aware of the finite capacity of the network and must cooperate with the Network Administrator to conserve resources and assure equitable access for all. The INTERNET has a limited number of dial-in phone lines to serve a growing number of users. Users are expected to:
  - g. Observe a self imposed limit of one hour online during a given six-hour period. Until further notice use of the system during school hours is restricted to official school district business. Time limits for general use of the system will be posted on the system.
  - h. Prepare e-mail offline before logging in.
  - i. Logout before reading, editing and printing e-mail.

j. Delete email and downloaded files from the system as soon as possible.

Inappropriate use of electronic information resources can be a violation of local, state and federal laws. Users of the INTERNET can be prosecuted for violating those laws.

### 3. *Privileges.*

The use of the INTERNET is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system operator (operating under the aegis of the school board and the district office) will decide what is appropriate use. The system administrator(s) may close an account at any time deemed necessary. The administration, staff, or faculty of ASPIRE High may request that the system administrator deny, revoke, or suspend specific user accounts.

### 4. *Network Etiquette and Privacy.*

You are expected to abide by the generally accepted rules of network etiquette. These rules include (but are not limited to) the following:

a. **BE POLITE.** Never send, or encourage others to send, abusive messages.

b. **USE APPROPRIATE LANGUAGE.** Remember that you are a representative of our school district on a on-private system. You may be alone with your computer, but what you say and do can be viewed globally! Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.

c. **PRIVACY.** Do not reveal your home address or personal phone number or the addresses and phone numbers of students or colleagues. Students are strongly cautioned about arranging to meet someone privately as a result of communication on any electronic communication service.'

d. **ELECTRONIC MAIL.** Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to the authorities.

e. **DISRUPTIONS.** Do not use the INTERNET in any way that would disrupt use of the network by others.

f. **REPOSTING.** Do not repost personal communications without the author's prior consent.

### 5. *Services.*

The ASPIRE High makes no warranties of any kind, whether expressed or implied, for the service it is providing. The ASPIRE High will not be responsible for any damages suffered while on this system. These damages include loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system is at your own risk. The ASPIRE High specifically disclaims any responsibility for the accuracy of information obtained through its services.

### 6. *Security.*

Security on any computer system is a high priority because there are so many users. If you identify a security problem, notify the system administrator at once. Never demonstrate the problem to other users. Never use another individual's account without written permission from that person. All use of the system must be under your own account. Users should change their passwords frequently. Any user identified as a security risk will be denied access to the INTERNET.

### 7. *Vandalism.*

Vandalism is defined as any malicious attempt to harm or destroy data of another user or any other agencies or networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses. Any vandalism will result in the loss of computer services, disciplinary action, and legal referral.

ASPIRE High

1109 West Cedar

Beresford, SD 57004

Acceptable Use Policy Required Signatures

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user account, and appropriate legal action. I also agree to report any misuse of the information system to the ASPIRE High Coordinator. Misuse can come in many forms, but can be viewed as any messages .sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above. All the rules of conduct described in the Board Policies of the ASPIRE High apply when I am on the network.

Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Circle one: Administrator                      Staff                      Student                      Guest

School Site or Office

(Students must have there parent/guardian AND a sponsoring teacher sign this form)

PARENT OR GUARDIAN

Students under the age of 18 must also have the signature of a parent or guardian who has read this contract. As the parent or guardian of this student, I have read this contract and understand that it is designed for educational purposes. I understand that it is impossible for ASPIRE High to restrict access to all controversial materials, and I will not hold ASPIRE High responsible for materials acquired on the network. I also agree to report any misuse of the information system to the ASPIRE High system operator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above. I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian Name (please print)

Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_